THE BOROUGH OF BRENTWOOD
COUNCIL AGENDA MEETING
APRIL 20, 2026
7:30 PM

As part of Brentwood's continuing efforts to promote both governmental transparency and environmental sustainability, copies of agenda attachments will only be available electronically. Please visit www.brentwoodpa.gov for more information.

Brentwood Borough Council will hold its regular public meeting to review and act on Borough business, including ordinances, resolutions, expenditures, and updates from Borough staff and committees.

The meeting is open to the public, and residents are welcome to attend and provide public comment in accordance with Borough procedures.

This meeting will be livestreamed and recorded through Granicus for public viewing.

1. **Call to Order**

2. **Pledge of Allegiance**

3. **Roll Call**

4. **Presentations**

   4.a. Give Back Fund Presentation to the 4th of July Parade Committee (INFORMATIONAL ITEM)

   I am honored to present a check from the Council Community Give-Back Fund to representatives of the 4th of July Parade Committee.

5. **Comments on agenda action items only. Please limit remarks to three minutes.**

6. **Communications**

6.a. Receipt of Thank You Letters for Give Back Fund Donations (INFORMATIONAL ITEM)
Thank You Brentwood Presby.pdf
Thank You Girl Scouts.pdf

6.b. Thank You Letter from Officer Mikelonis (INFORMATIONAL ITEM)

7. Department and Borough Manager's Reports

7.a. Consider accepting the Department and Borough Manager's Reports. (ACTION ITEM)

At this time, Council will consider acceptance of the Department and Borough Manager's Reports for the period ending March 31, 2026. Is there a motion to accept the reports as presented?
March 2026 Code Report.pdf
March 2026 Monthly DPW.pdf
2026 March Monthly-PARKS-AND REC.pdf
March 2026 Monthly EMS.pdf
March 2026 Council Report_POLICE CHIEF.pdf
March 2026 Monthly Managers Report.pdf
2026 MAR MONTHLY - Comm. and Econ Development.pdf

8. President's Report - Mr. Stephen Thomas

8.a. Brentwood Receives Designation as Banner Community for the 12th Consecutive Year (INFORMATIONAL ITEM)

For the twelfth consecutive year, Brentwood Borough has been designated as a Banner Community by the Allegheny League of Municipalities. This award is granted to communities with an outstanding commitment to professional development, prudent fiscal management, transparency, accountability, and proactive communications.

8.b. Completion of Newly Elected Officials Course (INFORMATIONAL ITEM)

At this time, I would like to take a moment to recognize one of our own, Councilman Brendan Miller, for a notable professional accomplishment.

Councilman Miller has successfully completed the Local Government Academy's Newly Elected Officials Course, a

comprehensive program that provides over 40 hours of training on the fundamentals of municipal governance, including ethics, intergovernmental cooperation, and effective public service.

We are proud of Councilman Miller for taking the initiative to further his knowledge and skills, and for his dedication to serving the residents of Brentwood with professionalism and integrity.

Please join me in congratulating Councilman Miller on this achievement.

2025_2026 NEOC Schedule.docx
2026_NEOC_Graduation List_Final.pdf

8.c. FYI - Joint Meeting with Brentwood Borough School District (INFORMATIONAL ITEM)

A Joint Meeting of Council and the School Board of the Brentwood School District is scheduled for Tuesday, April 28, 2026 at 7:00 PM, and it will take place in the Municipal Building.

This meeting provides an opportunity for both governing bodies to discuss matters of mutual interest, including school safety coordination, traffic and circulation planning, and other ongoing collaborative initiatives. Please provide any Agenda Items to the Borough Manager prior to Friday. No formal action is anticipated at this meeting.

8.d. FYI - Reminder Regarding May Meeting Date (INFORMATIONAL ITEM)

Council is reminded that the May 2026 Council Meeting will be held on Monday, May 11, 2026, rather than the typical third Monday of the month. This adjustment was approved as part of the Borough's annual meeting schedule and is due to the APMM State Conference being hosted in Pittsburgh during that week.

9. Mayor's Report - Mr. Michael Foyle

9.a. Chief of Police - Update (Chief Adam Zeppuhar) (INFORMATIONAL ITEM)

9.b. Baldwin EMS Report - (Chief Todd Plunkett) (INFORMATIONAL ITEM)
Brentwood Borough Report March 2026.pdf

9.c. Brentwood Volunteer Fire Company - (Chief Rob Fialkovich) (INFORMATIONAL ITEM)
March 2026_BVFC Report.pdf

10. Administrative and Finance Committee- Mr. Harold Smith

10.a. Consider approving minutes from the March Council Meeting (ACTION ITEM)

Mr. President, I move to approve the minutes from the March 16, 2026 Council Meeting.
3-16-26 Meeting Minutes.pdf

10.b. Consider accepting the Treasurer's Report for the period ending March 31st (ACTION ITEM)

Mr. President, I move to accept the Treasurer's Report for the period ending March 31, 2026.

March Treasurer's Report.pdf
March Revenues.pdf

10.c. Consider ratifying the payment of bills from March 1 to March 31

(ACTION ITEM)

Mr. President, I move to ratify the payment of bills for the period of March 1 to March 31, 2026, for the following fund accounts:

01 - General Fund in the amount of $1,129,178.89
08 - Sanitary Sewer Fund in the amount of $693,148.24
15 - Park Fund in the amount of $0.00
18 - Capital Improvement Fund in the amount of $4,268.61
30-Economic Development Fund in the amount of $9,453.23
35 - Liquid Fuels Fund in the amount of $27,505.92
60 - General Pension Fund in the amount of $325,459.13
65 - Police Pension Fund in the amount of $16,836.20
95 - Operating Reserve Fund in the amount of $0.00
March Expenditures.pdf

10.d. Consider Renewal of Property, Automobile, & General Liability Insurance Policies with Trident Public Risk Solutions (ACTION ITEM)

Mr. President, I move to accept the proposal from Trident Public Risk Solutions to provide Property, Automobile, and General Liability Insurance Policies for a period ending March 31, 2027 in the amount of $120,120 and which is to be paid from General Fund Line Item 01-486.351 and 01-486.352.
Premium Summary.pdf

10.e. Consider Renewal of Cyber Liability Insurance Policy with Travelers Insurance (ACTION ITEM)

Mr. President, I move to accept the proposal from Travelers Insurance to provide a Cyber Liability Insurance Policy for a period ending March 31, 2027 in the amount of $120,120 and which is to be paid from General Fund Line Item 01-486.351 and 01-486.352.

Premium Summary.pdf

10.f. Consider Renewal of Law Enforcement Liability & Public Officials Liability Insurance Policies with Greenwich Insurance (ACTION ITEM)

Mr. President, I move to accept the proposal from Greenwich Insurnace to provide Public Officials Liability and Law Enforcement Liability Policies for a period ending March 31, 2027 in the amount of $64,051 and which is to be paid from General Fund Line Item 01-486.351 and 01-486.352.
Premium Summary.pdf

10.g. Consider Resolution No. 2026-27: Local Government Week (ACTION ITEM)

Mr. President, I move to adopt Resolution No. 2026-27, which joins the PA Department of Community & Economic Development and the Allegheny League of Municipalities in recognizing May 3 through May 9, 2026 as Local Government Week.
Resolution No. 2026-27 Local Gov't Week.pdf

10.h. Borough Credit Rating Update and Financial Policy Initiatives (INFORMATIONAL ITEM)

Mr. President, finally this evening under Administrative and Finance, I'd like to provide a brief update on the Borough's recent credit rating adjustment by S&P Global.
04.20.2026 Report_Chair Admin and Finance Committee.pdf
04.02.2026 Rating Letter_Series 2015_752733.pdf

04.02.2026 Rating Report_Series 2015_752733.pdf

11. Public Works Committee- Ms. Erin Troup

11.a. Consider Resolution No. 2026-24: National Public Works Week (ACTION ITEM)

Mr. President, I move to adopt Resolution No. 2026-24, which joins the American Public Works Association in recognizing May 17 through May 23, 2026 as National Public Works Week.
Resolution No. 2026-24 DPW Week.pdf

11.b. Consider Approval of Settlement Agreement & Release for Vehicle Repair (ACTION ITEM)

Mr. President, I move to accept the Settlement & Release Agreement as negotiated with US Municipal Supply and Pittsburgh Fleet Management, which is associated with settling a vehicle repair bill dispute.

11.c. FYI - MS4 Community Outreach Information (INFORMATIONAL ITEM)

Mr. President, in accordance with the terms of the Borough's Municipal Separate Storm Sewer System Permit requirements, each month, I will share an educational publication pertaining to stormwater management. This month's document focuses on springtime stormwater practices, including proper yard waste disposal, responsible fertilizer use, and the importance of keeping storm drains clear of debris to prevent localized flooding and pollution.
April 2026 - Spring Stormwater Tips.png

12. Zoning and Ordinance Committee- Mr. Richard Schubert

12.a. Consider Resolution No. 2026-23: Conditional Use Permit for Home Occupation Business (ACTION ITEM)

Mr. President, I on the recommendation of the Brentwood Planning Commission, I move to adopt Resolution No. 2026-23, which provides a conditional use permit to DeAndrea Mays to operate a home occupation business at 3021 Glendale Avenue #2, and with such authorization subject to the hours of operation of this establishment being limited to 7AM to 8PM.
Resolution No. 2026-23 Conditional Use for Home Occupation.pdf
April PC Packet.pdf

12.b. Consider Adopting Ordinance No. 2026-1331: Amendment to Zoning Code for Skill Game Parlors (ACTION ITEM)

Mr. President, I move the Borough adopt Ordinance No. 2026-1331, which would amend the Brentwood Zoning Code to set regulations on the placement and use of skill games and similar gambling terminals.
ACED Review Letter.pdf
Ordinance No. 1331 Skill Games.pdf

12.c. Consider Advertising for Open Seat on Planning Commission (ACTION ITEM)

Mr. President, I move to authorize the Borough to advertise for letters of interest for a soon-to-be-open seat on its Planning Commission. Incumbent member Mackenzie White has indicated that she will be resigning her position in May due to relocation out of the Borough.

12.d. Consider Amending Scope of Part-Time Building Inspector Employment Agreement (ACTION ITEM)

Mr. President, as of the beginning of April, the Public Works Department has formally assumed responsibility for the completion of occupancy inspections. In lieu of hiring a third-party firm to conduct building inspections under the Uniform Construction Code, the Borough will be able to retain its existing inspector in a reduced capacity.

Consequently, I move to amend the employment agreement with Ralph Costa for the provision of building inspection services for eight hours per week, and with additional work to be performed at the current hourly rate as required.

13. Parks and Recreation Committee- Dr. Robert Pasquantonio

13.a. Consider renewal of parking permits for Brentwood Dukes (ACTION ITEM)

Mr. President, I move to renew the parking permits granted to the Brentwood Dukes, which are associated with permitting designated equipment managers to park their vehicles in Brentwood Park during the 2026 season while conducting official organization business.
Email from N. Fialkovich RE Parking Permits.png

13.b. Consider renewal of parking permits for Brentwood Athletic Association (ACTION ITEM)

Mr. President, I move to renew the parking permits granted to the Brentwood Athletic Association, which are associated with

permitting designated equipment managers to park their vehicles in Brentwood Park during the 2026 season while conducting official organization business.
Email from J. Leutch RE: Parking Permits.png

14. Public Safety Committee- Mr. Stephen Thomas

14.a. Consider Resolution No. 2026-22: Donation of Unclaimed Bicycles (ACTION ITEM)

I would like to entertain a motion to adopt Resolution No. 2026-22, which authorizes the donation of four unclaimed bicycles to the nonprofit Red Lantern Bicycle Shop for the purpose of distribution to underprivileged children.
20260311_103835.jpg
20260311_103902.jpg
20260311_103957.jpg
20260311_104054.jpg
Resolution No. 2026-22 Bicycle Donation.pdf

14.b. Consider Resolution No. 2026-25: National EMS Week (ACTION ITEM)

I would like to entertain a motion to adopt Resolution No. 2026-25, which joins the National Association of Emergency Medical Technicians in recognizing May 17 through May 23, 2026 as National EMS Week.
Resolution No. 2026-25 EMS Week.pdf

14.c. Consider Resolution No. 2026-26: National Police Week (ACTION ITEM)

I would like to entertain a motion to adopt Resolution No. 2026-26, which joins the National Law Enforcement Officers Memorial Fund in recognizing May 10 through May 16, 2026 as National Police Week.
Resolution No. 2026-26 Police Week.pdf

14.d. Consider renewing the law enforcement MOU between the Brentwood Borough School District and the Brentwood Borough Police Department.

(ACTION ITEM)

I would like to entertain a motion to renew the Memorandum of Understanding between the Brentwood Borough School District and the Brentwood Police Department, which is associated with codifying law enforcement response protocols for incidents on school property, for the period of March 16, 2026 to June 30, 2028, and which is contingent upon the review of the Borough Solicitor.
2026 to 2028 MOU.pdf

14.e. Consider allowing the Chief of Police to modify the scope of the Camera Replacement Project (ACTION ITEM)

Due to the City of Pittsburgh's planned pedestrian upgrades near Sankey Avenue, which are expected to impact infrastructure on the Brentwood side of Brownsville Road, it is not advisable to proceed with the scheduled Camera Replacement Project in this area at this time. For 2026, Account 18-410-700, Police Minor Purchases, is budgeted at $25,000. If approved, the Dewalt Avenue project is anticipated to be less costly than the originally planned 2700 Block of Brownsville Road project. Accordingly, I would like to entertain a motion to authorize the Chief of Police to reallocate these funds for the installation of cameras at the intersection of Brownsville Road and Dewalt Avenue.

2700 Block of Brownsville
DeWalt and Brownsville map.pdf
DeWalt and Brownsville.pdf

14.f. Consider Resolution No. 2026-28: 2026 Hazard Mitigation Plan (ACTION ITEM)

I would like to entertain a motion to adopt Resolution No. 2026-28, which designates the 2026 Allegheny County Hazard Mitigation Plan as the official hazard mitigation plan for the Borough in accordance with Federal Emergency Management Agency requirements.

Resolution No. 2026-28- Hazard Mitigation Plan.pdf
Allegheny County 2026 HMP Update - FEMA APA.pdf

14.g. Consider Resolution No. 2026-29: Wage Increase for Crossing Guards and Meter Personnel (ACTION ITEM)

I would like to entertain a motion to adopt Resolution No. 2026-29, which authorizes an increase to the hourly wage for meter enforcers and school crossing guards from $16.91 to $22.00, with such change to take effect at a later date as determined by Borough Council, and to authorize a transfer of $10,500 from the Operating Reserve Fund to the General Fund to cover the Borough's share of the additional personnel costs.

Resolution No. 2026-29 Crossing Guard & Meter Personnel Wage Increase.pdf

14.h. Consider Adopting Ordinance No. 2026-1332: One Way Street Designations (ACTION ITEM)

I would like to enter a motion to adopt Ordinance No. 2026-1332, which would alter the traffic pattern on West Willock Road to permit drivers to only travel from Olancha Avenue to Brownsville Road, and

which would further alter the traffic pattern on a portion of Drebert Street to permit drivers to only travel from Marylea Avenue to Olancha Avenue.
Ordinance No 2025-1332 One Way Street Designation.pdf
Ordinance 1332 Ad.docx

14.i. FYI - New Elementary School Zone Update (INFORMATIONAL ITEM)

Members of Council, I would like to provide an update regarding the establishment of the school zone for the new Brentwood Elementary School.

04.20.2026 Report_Council President.pdf

14.j. FYI - Civil Service Commission Meeting Scheduled (INFORMATIONAL ITEM)

The next Civil Service Commission meeting is scheduled for Wednesday, April 29, 2026 at 7:00 PM. The meeting was to previously be held on April 7th but was cancelled due to lack of a quorum. As such, if there is anyone who might be interested in serving on the Civil Service Commission, please have them submit a letter of interest to the Borough Manager.

14.k. FYI - Public Safety Committee Meeting (INFORMATIONAL ITEM)

With the arrival of warmer weather and the upcoming opening of the pool, I would like to schedule a Public Safety Committee meeting to discuss park and pool security for the upcoming season.

15. Community Affairs Committee- Ms. Katelin Montgomery

15.a. Consider request from the Brentwood Historical Society to utilize the Brentwood Library lawn for its Community Yard Sale (ACTION ITEM)

Mr. President, I move to approve a request from the Brentwood Historical Society to utilize the lawn of the Brentwood Library during its August 1, 2026 Community Yard Sale. The Historical Society is planning to offer spaces for rent by participating residents who live on streets that typically do not experience the same level of foot traffic as busy Brownsville Road.

15.b. FYI - Update on Community Affairs - New Resident Welcome Packet (INFORMATIONAL ITEM)

Mr. President, the Borough is preparing to print our newly refreshed New Resident Welcome Packet. The guide is also available on our website as an enhanced, magazine-style

digital flipbook using Flowpaper, providing an engaging and accessible online experience.

Once printed, Mayor Mike Foyle will personally deliver the packets to new residents as part of a formal welcome to the community.

The guide includes comprehensive information about Brentwood, including how local government operates, a new resident checklist, emergency services, trash and sewage services, public works, code enforcement, community events and rental spaces, Fourth of July celebrations, the school district, library resources, and a brief history of the borough.

Our goal is to ensure every new resident feels informed, welcomed, and at home in Brentwood.

15.c. FYI - Update on GoGov (ACTION ITEM)

Mr. President, The Borough is excited to officially launch our new mobile app, Our Brentwood, designed to better connect with and inform our residents. This free app will serve as a one-stop hub for real-time emergency alerts, public safety updates, community events, and important Borough information. Residents will also be able to receive notifications, view calendars, and easily report concerns directly through the platform.

We encourage everyone to download the app by scanning the QR code, and we'll be actively promoting it at upcoming community events, including this week's Food Truck Round Up. The goal of Our Brentwood is simple—make it easier than ever for our residents to stay informed, engaged, and connected.
Go Gov Sandwich Board 3.pdf

15.d. FYI - Retail Strategies Update (INFORMATIONAL ITEM)

Mr. President, Retail Strategies is officially underway in Brentwood, with strong momentum already building. A kickoff call is scheduled for May 6th, where the team will align on our overall goals, review key business development objectives identified in our comprehensive plan, and establish a clear timeline moving forward.

Their team has expressed a high level of enthusiasm about working in Brentwood and is eager to hit the ground running. Known for moving quickly and strategically, Retail Strategies will begin laying the groundwork immediately following the kickoff—positioning us to proactively attract and support the right mix of retail and commercial development in the community.

This partnership marks an exciting step forward as we continue to build on our vision for a vibrant, sustainable business district.

16. Special Committees

16.a. South Hills Area Council of Governments (SHACOG) - Mr. Brendan Miller (INFORMATIONAL ITEM)

Mr. President, as the Borough's liaison to the South Hills Area Council of Governments, I would like to provide a brief monthly update on the many initiatives and activities that are currently underway through this organization.

04.20.2026 Report_Council Meeting Report - BMiller.pdf

17. Old Business

18. New Business

19. Public Comment. Please limit remarks to three minutes.

20. Adjournment

BOROUGH OF BRENTWOOD COMMUNITY VISION STATEMENT

The Borough of Brentwood is a unified, family-oriented community with a strong commitment to civic pride and traditions. While preserving these standards, ideals and traditions, the community shall strive to provide a high quality of life for all, a superior educational system and residential areas with a more suburban character. The community shall support established businesses while encouraging future economic development and effective local government, all within a safe and clean environment.